

Napa Valley Coalition Board of Director's Meeting Minutes



Napa Valley Coalition Board of Director's Meeting Minutes
Tuesday, September 6, 2011
Napa, CA

1. Attendance		
a. Meeting called to order.	Meeting of the Board held on September 6, 2011 was called to order at 9:07 AM (PST).	
b. Roll call. Quorum met? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approve 08.17.11 agenda. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Unanimously approved.	<input checked="" type="checkbox"/> Suzanne Shiff, Executive Director <input checked="" type="checkbox"/> Kathleen Dreessen, Napa Valley Community Housing <input checked="" type="checkbox"/> Diane Dorame, Legal Aid of Napa Valley <input checked="" type="checkbox"/> Margaret Farman, UCP of the North Bay <input checked="" type="checkbox"/> Saanen Kerson, Vine Village, Inc. <input checked="" type="checkbox"/> Chuck Mottern, Buckelew Programs <input checked="" type="checkbox"/> Deborah Waite-Ferraro, CyberMill Techology Center <input checked="" type="checkbox"/> Dana Codrone <input checked="" type="checkbox"/> Joan Kilburn <input type="checkbox"/> Bill Krimm	
2. Report		
	Summary	Action/Follow-Up
Executive Director's Report	<p>Suzanne will be working 20 hours per week at least for the month of September and perhaps for several months. She met with Finuala on Thursday, September 1st. They reviewed dues and the update is positive, year over year. Four agency checks were misplaced and they are in the process of getting them replaced. Suzanne reported that she had participated on the hiring panel for the Assistant HHS Director and that she was the only person not employed by the County. The interview process was very intensive, and candidates went before three separate panels. After the process, the panels compared notes. There were three finalists. Finally, Randy chose Alice Huey, who had been employed in Fiscal for eight years. However, her work history also included working internationally, as well as in DC on policy development. Randy currently has no plans for leaving but he needed a wingman.</p> <p>Napa County has set aside \$28,000 for training on evidence-based practices and outcomes. There will be room for 20 participants, with priority given to those agencies who applied for MSA funding and did not receive it, then both MSA and non MSA agencies who wish to participate. There will be five, four-hour sessions, with a goal of 3-4 done by the end of October.</p>	

	Suzanne expressed wanting to relinquish her decision making role on the MSA Grant Committee, perhaps shifting to an information resource for the committee instead. She also expressed concern regarding the lengthy time commitment being on the Committee entailed. Different options were discussed for who might be an appropriate replacement for Suzanne, a knowledgeable neutral advocate from the community.	
3. Report	Summary	Action/Follow-Up
Treasurer's Report	Suzanne and Kathleen reported in Bill's absence. Our financials look positive, with some growth in dues this year as compared to last year.	
4. Report	Summary	Action/Follow-Up
Old Business	<p>Advocacy - The process for convening the Advocacy Committee is still in discussion. Chuck mentioned that the healthy foods in theaters that Sharon brought up at the last Coalition Meeting could serve as a "test case" for the Advocacy Committee. Pros and cons were discussed and whether it was an issue that was in the Coalition's purview.</p> <p>Organization and Structure –We discussed our current Committee structure. We now have our Committee's functioning well enough that we should convene a meeting of the Committee Chairs, our Committee.</p> <p>Budget Cuts Analysis – There was discussion about how to consolidate the information for the website, as well as how to effectively share the information with our funders.</p>	
5. Topic	Summary	Action/Follow-Up
New Business	<p>New Business – Deborah resigned, as she can no longer be a member of the Coalition. However, she will become an Associate Member and suggested the Board consider including a non-voting affiliate member as part of the Board.</p> <p>Sharon Macklin/Education Committee and Frank is forming a new Youth Committee.</p> <p>Saanen asked about referrals she is questioned about frequently and where she might direct people in the community to those available resources. She was referred to Napa Health Matters website, as it is very thorough.</p> <p>We discussed fiscal sponsorship in general and specifically as the conversation had related to the Grape Growers Education Fund request. The request has been withdrawn. There was discussion about drawing boundaries as it relates to fiscal sponsorship to insure it does not include any human resource</p>	

	functions, but rather is a straightforward financial transaction. Advocacy Position – Healthy Foods in Theaters? Once again, the pros and cons of this issue were discussed for the Coalition and it was decided to refer to the Advocacy Committee, and perhaps Health and Wellness as well.	
6. Topic	Summary	Action/Follow-Up
Coalition Meeting Planning	<p>The next meeting will be held September 21st, in St. Helena at the St. Suprey Winery. Suzanne would like to discuss health care reform at the October meeting but suggested we may want to look at several agencies presenting their part of the service process for folks who are dealing with a family member’s death. She thought to contact Synergy and the Cancer Rehabilitation and Cancer Supports programs, as well as Hospice. Dana volunteered to present for the Outreach Programs from Queen of the Valley. Suzanne shared about Grief Counseling resources that our community has available. We discussed other topics this could apply to in the future like homelessness or disability and mental health services.</p> <p>We reviewed the Committees that were meeting including the Disability Committee, the Behavioral Health Committee and the Economic Self Sufficiency Committee.</p>	
11. Adjournment		
	Meeting adjourned at 11:34 AM	

Respectfully Submitted,

Margaret Farman
Secretary