

**Napa Valley Coalition of Non Profit Agencies
Board of Directors Meeting – June 7, 2011**

In Attendance;

**Saanen Kersen,
Frank Sotille
Scott Wellington
Suzanne Shiff
Kathleen Dressen**

**Joan Lockhart
Robin Sizemore
Deborah Fierro Wait
Dana Codron
Margaret Farmen**

Treasures Report;

- Robin Sizemore discussed issues on going with the Coalitions issues with the IRS and how and why this has happened. The Coalition does not owe money or is in trouble, but this is based on a backlog on the IRS issues.
- May Financials; The Coalition is on track but note that the “general donations” is down, and “membership dues” have increased.
 - Net Income is about 2500 less than anticipated.
 - Salaries are in-line, but taxes are a little higher than anticipated.
 - Office supplies are a little over budget based on needed items that were purchased.
 - Financial services were also over budget, but this is due to bookkeeper switch and overtime for Robin to do additional tasks.
 - Overall, coming into the next fiscal year the Coalition is starting the year at about 9500 in the bank which is about what we expected to have.
 - The budget for the coming year was reviewed by the group.
 - Membership dues may be less and fundraising may have to be increased.
 - Savings were found by self maintenance of the website, and this may cause the need to give Finula more hours to tend to this task.
 - Suzanne suggested giving Finula a set amount of hours a month.
 - This would bring her to 25 hours a month, but this will be discussed and reviewed at a later time.
 - The board agreed to allow give Finula 25 hours a month in order help give her a sense of security around hours and pay.
 - This does not give her an increase in pay.
 - The budget was voted on by the board members.

ED Report

- Suzanne discussed leadership in the Coalition for the board.
 - Last meeting Steven Boyd discussed an issue with the process around how the Coalition advocates for issues brought up by the committees.
 - Egregious issues with HHSA contracts and how the process is rolled out and understanding the rules.
 - Suzanne notes her push for a “board centric” model for more input from the board and notes that an ED centric model is not unheard of.
 - Question the Boards interpretation of what is the process of advocacy was reviewed
 - Top down or bottom up?

- Issues of how the state budget will affect membership, but also membership who are not receiving support from the Coalition may also drop out due to not advocacy.
 - Concerns around State budget and the impact of cuts is an unknown and the budget might need to be revisited once the impact is fully known.
- Steven Boyd from Progress Foundation; Discussed the expectations of the Coalition Board as seen by membership and committee membership and leadership. Steven met with the board last month about the Behavioral Health Committee and how the issues of the PEI process and MHSA money comes about. Steven notes that there was the understanding and hope that Randy Snowden and Jaye Vanderhurst would be met with to discuss the issues. A workgroup was discussed but not formed in order for this to happen. Suzanne had met with Steven about the concerns and issues. Steven discussed his understanding that this process of committee chairs bringing issues to the board and the board taking action to process the concerns towards actions.
- Questions of if the policy and procedures are written to describe the process for advocacy in that do the committees take issue to the board, but does the committees take action on their own.
 - Some member agencies do not have connection with HHSA around the granting and funding process. Concerns about the HHSA centric feeling might be of concern for some concern.
 - This raises concern for those members around how they should respond or if this a valuable issue for those members to participate in.
 - A discussion of what part is a board function and what is a member function took place.
 - What is the level of the decision making that the committees can undertake and what needs to be brought to the board and to the ED.
 - Historically it was noted that over the last 15 years, there has been concerns around rogue committee chairs who took stands and it was decided that chairs should report to the board.
 - The board and ED and the chairs need to understand what the process is and what each power each position hold.
 - The MHSA process as seen by some members is a big issues and this is causing issues with members being disgruntled which is why this issue was being brought to the board.
 - Last year an advocacy platform and a request form was discussed and voted for by the board.
 - The discussion of if the advocacy process is too cumbersome, and how to monitor committees to note common issues.
 - Understanding this can help to clarify on political issues around how the committee and how the coalition is viewed.
 - Getting something in writing, and how to meet the needs for all our members despite population.
 - Suzanne will draft the process that the chairs would approach the Suzanne an if board approves Suzanne would be able to move forward as a ED and the chair.

SLATE OF OFFICERS

- Board leadership and members are to be voted for.
 - The board approved the suggested slate.

Next meeting

July 5 @ 9:00 – First Five